

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

EXECUTIVE BOARD

Regular Meeting Notice

DATE: Wednesday – March 8, 2017

TIME: **3:30 pm**

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2690.

Page # Reference

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AGENDA

CALL TO ORDER

A. **Consent Calendar**

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Executive Board or the public requests that a separate action be taken on a specific item.

- (3-8)** 1) Minutes from January 11, 2017 Executive Board Regular Meeting
- (9-10)** 2) Report No. 52 on Strategic Plan Implementation
- (11)** 3) Update on Non-Member MERA System User Letters of Agreement (LOAs)
- (12-13)** 4) Update on Retirement of 2007 Project Note
- (14)** 5) Bi-Monthly Report on MERA Reserve Funds Balances

B. Executive Officer's Report (Cassingham)

- (15-22) 1) Proposed PRELIMINARY FY17-18 MERA Operating, New Project Financing and Revenue Bonds Budgets
- 2) Other Information Items

C. Operations Reports (Echols)

- (-) 1) Update on Next Gen Project (**verbal**)
- 2) Proposed Conventional Radio Channel Recommendations for Next Gen System
(**to be distributed under separate cover**)
- 3) Status/Work Statistics Reports (Chuck)
(**to be distributed under separate cover**)
- 4) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff or further follow-up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT: MERA Executive Board Regular Meeting:

Wednesday – May 3, 2017 – 3:30 p.m.

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting)
MERA Staff
General Counsel