

Agenda Item C-2

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

DATE: January 11, 2017

TO: MERA Executive Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM C-2: UPDATE ON NON-MEMBER MERA SYSTEM USER
LETTERS OF AGREEMENT (LOAs)

Recommended Action: Receive and file the Update on Non-Member MERA System User Letters of Agreement (LOAs).

Background: With the approval of the Governing Board on July 27, 2016, the process of identifying the contact persons for the Non-Member MERA System Users commenced, along with the development of customized LOAs for each of the 22 non-members plus customized transmittals providing background on the need for formalization of their use by written agreement.

Considerable effort by Chief Weber, Lt. Pittman, Sherriff's Office Communications Manager Magoski, EMS Coordinator Julihn, President Pearce and Deputy Executive Officer Jeffries went into providing MERA with Non-Member contact information. As of this writing, 5 LOAs have been executed - by State Parks, MCOE, American Red Cross, San Antonio Volunteer Fire and Marin Humane Society - with a few others in progress.

Some Non-Member Users have been unresponsive to date and are being recontacted. If however, staff is unable to secure executed LOAs, other courses of action should be discussed.