

**MARIN EMERGENCY RADIO AUTHORITY**  
**SPECIAL MEETING MINUTES OF JUNE 17, 2004**

1. Call to Order

Vice Chair Tom Gaffney called the meeting to order at 4:02 p.m. at the San Rafael Community Center.

PRESENT:

Town of Corte Madera	Jay Tashiro
Town of Fairfax	Alan Bengyel
City of Larkspur	Jean Bonander
City of Mill Valley	Don Hunter
City of Novato	Mary Neilan ( <i>arrived at 4:10 p.m.</i> )
Town of Ross	Tom Gaffney
City of San Rafael	Rod Gould
City of Sausalito	Dana Whitson ( <i>arrived at 4:12 p.m.</i> )
Town of Tiburon	Alex McIntyre ( <i>out at 5:00 p.m.</i> )
Bolinas Fire Protection District	Ian Johnson (Alternate)
Inverness Public Utility District	Wade Holland
Kentfield Fire Protection District	Paul Smith
Marin Community College District	Chuck Lacy
Marin Municipal Water District	Jon Mandell (Alternate)
Marinwood Community Services District	Walter Dods
Novato Fire Protection District	Jeff Meson
Ross Valley Fire Department	Michael Groshong (Alternate)
Southern Marin Fire District	Mike Stone ( <i>arrived at 5:06 p.m.</i> )
Stinson Beach Fire District	Kenny Stevens (Alternate)
Tiburon Fire Protection District	Tim Harris

ABSENT:

City of Belvedere  
Town of San Anselmo  
County of Marin  
Marin County Transit District  
Twin Cities Police

STAFF PRESENT:

Keith Fong, Legal Counsel  
Gregory Stepanicich, Legal Counsel  
Martin Nichols, Executive Officer  
Richard Chuck, Communications Engineer  
Elizabeth Lopez, Recording Secretary

GUEST

Bernard Meyers, City of Novato (Alternate) (*arrived at 4:10 p.m.*)

A. Executive Officer's report.

- First meeting for MMWD Alternate – Jon Mandell.
- Soils test on Mt. Tiburon – do not expect any problems.
- Fire agencies – those who can are looking to get onto the system.
- Angel Island – waiting drawings from G. McPherson.

B. Adopt minutes of April 8, 2004.

M/S to adopt minutes of April 8, 2004 – Approved

C. Open time for items not on agenda (*limited to three-minutes per speaker*).

None.

D. Hearing and adoption of FY 2004-05 MERA final budgets:

1. Operating Budget (Fund 96c)
2. Other Budgets:
  - Debt Service (Fund 95c)
  - Project Fund (Fund 95d)
  - Maintenance Fund (Fund 95e)
  - Replacement Fund (Fund 95f)

M/S – To adopt Operating budget – Approved

M/S – To adopt project, maintenance and replacement fund budgets – Approved

E. Adopt Bolinas Cost Sharing Formula.

Continue until next meeting at the request of I. Johnson for more discussion by his agency.

F. Adopt policy for membership of new agencies.

M/S – To adopt policy for membership of new agencies – Approved

G. Authorize contract for relandscaping of San Rafael Hill.

M/S – To authorize contract for relandscaping of San Rafael Hill – Approved

H. Coverage Reports – PowerPoint presentation by R. Chuck:

1. Southern Marin without Mt. Tiburon
2. Stinson Beach – does not meet coverage requirements. No further action to acquire the site.

I. Closed sessions:

- 1) Personnel Session – Evaluation of Executive Officer.

Back into open session 4:58 p.m.

J. Approve new agreement with Martin Nichols to serve as MERA Executive Officer for FY 2004-05.

M/S – To approve new agreement with Martin Nichols to serve as MERA Executive Officer for one year (12 months) at \$8,500 per month – Approved  
Novato – abstained

Back into closed session at 5:02 p.m.

- 2) Conference with Legal Counsel – Existing Litigation (Government Code 54956.9(a) – Zack, et al. vs. MERA, Marin Superior Court Actions Nos. CV 024952 and CV 024971 (consolidated).

Back into open session.

No reportable actions.

K. Adjourned at 5:25 p.m.

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Martin J. Nichols, Executive Officer