

**MARIN EMERGENCY RADIO AUTHORITY**  
**SPECIAL MEETING MINUTES OF FEBRUARY 12, 2004**

1. Call to Order

Vice Chair Tom Gaffney called the meeting to order at 3:30 p.m. and Chair Steve Kinsey took over the meeting at 3:34 at the San Rafael Community Center.

PRESENT:

City of Belvedere	Ed San Diego ( <i>out at 4:15 p.m.</i> )
Town of Corte Madera	Jay Tashiro
Town of Fairfax	Ken Hughes (Alternate)
City of Larkspur	Jean Bonander ( <i>arrived at 3:37 p.m.</i> )
City of Mill Valley	Don Hunter
City of Novato	Mary Neilan & Bernie Meyers ( <i>arrived at 4:18 p.m.</i> )
Town of Ross	Tom Gaffney
Town of San Anselmo	Charles Maynard (Alternate)
City of San Rafael	Rod Gould
County of Marin	Steve Kinsey ( <i>arrived at 3:34 p.m.</i> )
City of Sausalito	Dana Whitson
Town of Tiburon	Alex McIntyre ( <i>out at 4:09 p.m.</i> )
Bolinas Fire Protection District	Ian Johnson (Alternate)
Inverness Public Utility District	Wade Holland
Kentfield Fire Protection District	Paul Smith
Marin Community College District	Chuck Lacy
Marin Municipal Water District	Ron Theisen
Marinwood Community Services District	Tom Horne (Alternate)
Novato Fire Protection District	Dan Northern (Alternate)
Southern Marin Fire District	Mike Stone
Tiburon Fire Protection District	Tim Harris
Twin Cities Police	Tony Hoke

ABSENT:

Marin County Transit District  
Stinson Beach Fire District  
Ross Valley Fire Department

STAFF PRESENT:

Keith Fong, Legal Counsel  
Gregory Stepanicich, Legal Counsel  
Jim Karpiak, Legal Counsel  
Martin Nichols, Executive Officer  
John Roberto, Planning Consultant  
Elizabeth Lopez, Recording Secretary

1. Executive Officer's report.  
No report.
2. Adopt minutes of November 20, 2003.  
M/S - Adopt minutes of November 20, 2003 - Approved
3. Open time for items not on agenda (*limited to three-minutes per speaker*).  
R.Gould reported on how well radios are working for the San Rafael Police Dept. and San Rafael PWD after getting online.
4. Project Status Report.
  - Mt. Sonoma almost completed, waiting for a building permit and tower will go up and online.
  - Bay Hill – awaiting coastal permit; accepted EIR; County wants MERA to underground some wires; J. Roberto will be attending hearing when it is scheduled.
  - Martinelli – working with new neighbors on easement to site.
  - Southern Marin – SMSC still working on the sites. Spent a lot of time on Richardson Sanitary District only to be turned down.
5. New agreement for planning consultant.  
M/S – Approve new agreement for planning consultant and new hourly rates – Approved  
B. Meyers thinks it's too high.
6. Ratify Motorola Change Order #27.  
M/S – To ratify Motorola Change Order #27 – Approved
7. Closed Sessions
  - a) Personnel Selection – Interview general counsel firm
  - b) Existing LitigationNo reportable actions.
8. Authorize the Executive Officer to notify McCracken, Byers & Haesloop that MERA is ending its agreement for general counsel legal services.  
M/S – To authorize the Executive Officer to notify McCracken, Byers & Haesloop that MERA is ending its agreement for general counsel legal services – Approved
9. Authorize the Executive Officer to execute on MERA's behalf, an agreement with Richards, Watson & Gershon for legal services as MERA's General Counsel.  
M/S – To authorize the Executive Officer to execute on MERA's behalf, an agreement with Richards, Watson & Gershon for legal services as MERA's General Counsel - effective March 15, 2004 – Approved.
10. Adjourned at 4:40 p.m.

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Martin J. Nichols, Executive Officer