MARIN EMERGENCY RADIO AUTHORITY
SPECIAL MEETING MINUTES OF MAY 19, 2005

1. Call to Order

Vice Chair Tom Gaffney called the meeting to order at 4:04 p.m. and Chair Steve Kinsey took over the meeting at 4:09 at the San Rafael Community Center.

BOARD MEMBERS PRESENT:
City of Belvedere    Mark Campbell (Alternate)
Town of Fairfax      Ken Hughes
City of Larkspur     Jean Bonander
City of Mill Valley  Don Hunter
Town of Ross         Tom Gaffney
City of San Rafael   Rod Gould *(arrived at 4:07 p.m.)*
County of Marin      Steve Kinsey *(arrived at 4:09 p.m.)*
City of Sausalito    Donald MacQuarrie (Alternate)
Town of Tiburon      Alex McIntyre *(arrived at 4:11 p.m.)*
Bolinas Fire Protection District  Anita Tyrrell-Brown
Inverness Public Utility District  Wade Holland
Marin Community College District  Chuck Lacy
Marinwood Community Services District  Walter Dods
Ross Valley Fire Department  Michael Groshong (Alternate)
Southern Marin Fire District  Mike Stone
Stinson Beach Fire District  Kenny Stevens (Alternate)
Tiburon Fire Protection District  Tim Harris

BOARD MEMBERS ABSENT:
Town of Corte Madera
City of Novato
Kentfield Fire Protection District
Marin County Transit District
Marin Municipal Water District
Novato Fire Protection District
Twin Cities Police

STAFF PRESENT:
Jim Karpiak, Legal Counsel
Martin Nichols, Executive Officer
Richard Chuck, Communications Engineer
John Roberto, Planning Consultant
Elizabeth Lopez, Recording Secretary

GUEST
Jim Providenza (Town of San Anselmo)
A. Executive Officer’s report.
   Introduced Jim Karpiak.
   Mt. Tiburon report from Richard Chuck.

B. Adopt minutes of February 10, 2005.
   M/S/P Larkspur/Mill Valley to adopt minutes of February 10, 2005 special meeting.
   AYES: ALL
   NOES: NONE
   Motion carried

C. Open time for items not on agenda (limited to three-minutes per speaker).
   NONE.

D. Proposed FY 2005-06 MERA Operating and Other Budgets.
   M/S/P Gould /Gaffney to received and accept Proposed FY 2005-06 MERA Operating and Other Budget and set a hearing for consideration and adoption on June 16, 2005 at 4:00 p.m.
   AYES: ALL
   NOES: NONE
   Motion carried

E. Approval of new MERA borrowing.
   M/S/P Hunter or Gould /Tiburon FPD to approve new MERA borrowing concept of a line of credit until the project is completed and then be replaced with surety bond.
   AYES: ALL
   NOES: NONE
   Motion carried

   Discussion:
   The actual amounts and items to be borrowed will be subject to further Executive Committee and Board review.

F. Approval of new MERA auditor agreement with Maher Accountancy for FY 2004-05.
   M/S P Gould /Larkspur to approve new MERA auditor agreement with Maher Accountancy for FY 2004-05 at an annual fee of $11,750.
   AYES: ALL
   NOES: NONE
   Motion carried

G. Status Report on Bolinas site.
Report by staff – no actions taken.

H. Approval of Amendment to County/MERA Maintenance Agreement.

M/S/P Tiburon FPD – Bolinas to approve Amendment to County/MERA Maintenance Agreement, increasing the hourly rate to $70.00.

AYES: ALL
NOES: NONE
Motion carried

I. Adjourned at 4:57 p.m.

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Martin J. Nichols, Executive Officer