

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District

95 Rowland Way, Novato, CA 94945

PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

## Executive Board

### Regular Meeting Notice

**DATE:** Wednesday – September 14, 2016

**TIME:** **3:30pm**

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room –  
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2690.

#### Page # Reference

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#### AGENDA

#### CALL TO ORDER AND INTRODUCTIONS

##### A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Board or the public requests that a separate action be taken on a specific item.

(3-8) 1. Minutes from July 13, 2016 Executive Board Regular Meeting

(9-11) 2. Report No. 45 on Strategic Plan Implementation

( - ) 3. Bi-Monthly Report on Reserve Funds Balances  
(distributed under separate cover)

B. Executive Officer's Report (Cassingham)

- (12) 1. Selection of Executive Board Chair and Vice Chair
- (13) 2. Appointment of Executive Board Member to MERA Finance Committee
- (14-17) 3. Report No. 20 from Next Gen Project Oversight Committee (NGPOC) -  
Update on Next Gen Project and Request for  
Authorization to Initiate Negotiations – Jeffries
- 4. Other Information Items

C. Operations Reports (Echols)

- (18) 1. Update on Dollar Hill Tower Project
- (-) 2. Status/Work Statistics Reports (Chuck)
- 3. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)

*Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NEXT:** MERA Executive Board Regular Meeting  
**Wednesday – November 9, 2016 – 3:30pm**

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

cc: BOS (for posting)  
MERA Staff  
General Counsel