

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660

EXECUTIVE BOARD

Regular Meeting Notice

DATE: Wednesday – March 9, 2016

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945
Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

Page # Reference

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AGENDA

Call to Order

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Executive Board or the public requests that separate action be taken on a specific item.

(3-8) 1) Minutes for January 13, 2016 Executive Board Regular Meeting

(9-22) 2) Minutes for January 26, 2016 Special Joint Meeting – Coverage Analysis Workshop
(**Special Note: Attached are selected slides from the Coverage Workshop**)

(23-25) 3) Report No 37 on Strategic Plan Implementation

(-) 4) Bi-Monthly Report on MERA Reserve Funds Balances
(**distributed under separate cover**)

(26-28) 5) Summary of Cost Changes for Federal Engineering Contract (Jeffries)

B. Executive Officer's Report (Cassingham)

(29-34) 1) Report and Direction from Governing Board RE: Next Gen Project Financing

(35-47) 2) Selection of Bond Trustee

(48-57) 3) Request from Marin County Office of Education (MCOE) –
MERA Radios for MCOE and District Offices

- (58-61) 4) Report No 12 from Next Gen Project Oversight Committee – NGPOC (Jeffries)
- (62-69) 5) Proposed **PRELIMINARY** FY16-17 MERA Operating, New Project Financing and Refunding Revenue Bonds Budgets
- (70-73) 6) Update on 2016 Executive Board Appointments
- 7) Other Information Items

C. Operations Reports (Echols)

- (74-75) 1) FY15-16 System Analysis Capital Projects Update
- (76-99) 2) MERA Mutual Aid and Communications Plan – Updated, December 2015
- (100-102) 3) Update on KWMR Equipment at Mount Vision
- 4) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)
Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NOTE: **NEXT MEETING OF MERA EXECUTIVE COMMITTEE**
 Wednesday – May 4, 2016– 3:30pm

SPECIAL NOTE: MEETING TO BE HELD AT – MCC CAO ROOM 315

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG

cc: BOS (for posting) MERA Staff General Counsel