

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

EXECUTIVE BOARD **Regular Meeting Notice**

DATE: Wednesday – September 9, 2015

TIME: 3:30 pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2606.

Page # Reference

(1-2) **AGENDA**

CALL TO ORDER

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Executive Board or the public requests that a separate action be taken on a specific item.

(3) 1) Resolution of Commendation – Jennifer Tejada, MERA Governing Board Member
Former Chief of Police, City of Sausalito

(4-9) 2) Minutes from July 8, 2015 Executive Board Regular Meeting

(10) 3) Next Gen System Project Costs Replenishment Update

(11) 4) Bi-monthly Report on MERA Reserve Funds Balances

(12-13) 5) Report No 31 on Strategic Plan Implementation

(14) 6) Revised FY15-16 Executive Board Meeting Schedule

B. Executive Officer's Report (Cassingham)

(15-55) 1) Recommendation of Financial Advisor for Financial Advisory and Bond Sale Services -
Next Gen System Project

(56-57) 2) Report on Creation of a Gen III Reserve

(58-79) 3) Report No 6 on Next Gen Project Oversight Committee – NGPOC (Jeffries)

(80-81) 4) Report on Non-Member System Users Zero-Rate Fee Schedule
and Next Gen Operating Costs

5) Other Information Items

C. Operations Reports (Tackabery)

(82) 1) Update on Bay Hill Tower Replacement Project

(83-84) 2) Discussion of Need for End-User Training Policy

(85-87) 3) Proposed Replacement Radios Policy and Procedures

(-) 4) Request for Additional Radios – Marin County Probation Department
(distributed at EB Meeting)

(88-90) 5) Status/Work Statistics Reports (Chuck)

6) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff or further follow-up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT: MERA Executive Board Regular Meeting
Wednesday – November 18, 2015 – 3:30 p.m.
(note – 11/11/15 is Veterans' Day Holiday)

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG

cc: BOS (for posting) MERA Staff General Counsel Novato City Clerk (w/minutes)