

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945  
PHONE: (415) 878-2690 FAX: (415) 878-2660  
WWW.MERAONLINE.ORG

## Governing Board

### Regular Meeting Notice

**DATE:** Wednesday – June 24, 2015

**TIME:** 3:30pm

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

#### Page # Reference:

#### **(1-2)** AGENDA

##### CALL TO ORDER AND INTRODUCTIONS

##### A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

**(3-15)** 1. Minutes from May 13, 2015 Governing Board Regular Meeting

**(16)** 2. Report No 28 on Strategic Plan Implementation

**(17)** 3. Report on Measure A Citizens Oversight Committee (COC)

##### B. Executive Officer's Report (Cassingham)

**(18-25)** 1. Proposed Next Generation Radio System Implementation Agreement  
Between Marin Emergency Radio Authority and the County of Marin

**(-)** 2. Report No 4 on Next Gen Project Oversight Committee (NGPOC) – (Jeffries)  
**(verbal report at meeting)**

**(26)** 3. Report on Award of Bid for Surety Substitution for 2010 Refunding Revenue Bonds Reserve

**2nd** 4. Proposed Bay Hill Sublease Agreement  
**attachment** Between MERA and Incline Partners LLC

- (27-28) 5. Proposed Amendments to MERA Reserve Funds Policy RE:  
Interfund Transfer and Emergency Fund Minimum Balance
- (29) 6. Confirmation of Regular Monthly Meeting of Governing Board for **November, 2015**
7. Other Information Items

C. Operations Reports (Tackabery)

1. Other Information Items

- D . Open Time for Items Not on agenda (limited to two minutes per speaker)  
*Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NEXT:** MERA Governing Board Regular Meeting  
**Wednesday – July 22, 2015 – 3:30pm**

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

cc: BOS (for posting)  
NERA Staff  
General Counsel  
Novato City Clerk (minutes)