

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

Governing Board

Regular Meeting Notice

DATE: Wednesday – May 13, 2015

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

Page # Reference

(1-3) AGENDA

CALL TO ORDER AND INTRODUCTIONS

(4) A. Election of Officers for MERA Governing Board (President and Vice President)

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

(5-10) 1. Minutes from March 25, 2015 Governing Board Regular Meeting

(11-17) 2. Report #27 on Strategic Plan Implementation

(18) 3. Update on Bay Hill Tower and Site Sublease

(19) 4. Update on Measure A Validation Action

(20-26) 5. Proposed Revisions to MERA Public Records Administrative Policy

(-) 6. Confirmation of Monthly Regular Governing Board Meeting Dates: FY15-16
(distributed at meeting)

C. Executive Officer's Report (Cassingham)

- (-) 1. Report #3 on Next Gen Project Oversight Committee (NGPOC) – (Jeffries)
(distributed at meeting)
- (27-28) 2. Report on Measure A Citizens Oversight Committee (COC)
- (29-32) 3. Proposed MERA Surety Substitution for 2010 Refunding Revenue Bonds Reserve
- (33-37) 4. Proposed Agreement By and Between Marin Emergency Radio Authority and the County of Marin Regarding Measure A
- (38-44) 5. Proposed System Analysis Agreement Between MERA and the County of Marin – NON-Next Gen System Projects: FY15/16 – FY17/18
- (45-52) 6. Proposed Emergency Communications System Maintenance Agreement Between MERA and the County of Marin – FY15/16 – FY17/18
- (53-58) 7. Proposed FY15-16 Technical Services Agreement Between MERA and the County of Marin
- (59-64) 8. Proposed FY15-16 Communication Engineering Services Agreement Between MERA and the County of Marin
- (65-66) 9. Proposed Amendment to MERA Reserve Funds Policy and Approval of Interfund Transfer
- (-) 10. Other Information Items

D. Public Hearings

- (67-69) 1. Proposed Resolution Confirming MERA FY14-15 Capital Project Budgets and Expenditures from Reserves:
Fund 70032 (New Project Financing) and Fund 70036 (Replacement)
- (70-74) 2. Proposed FY15-16 MERA Operating Budget and Zero-Rate Fee Schedule for Non-Member Users
- (75-77) 3. Proposed FY15-16 Equipment Replacement Requests – (Tackabery)
- (78-79) 4. Proposed FY15-16 System Analysis Capital Projects – NON-Next Gen System – (Tackabery)

Note: D-5 removed from agenda for future presentation

- (80-82) 6. Proposed FY15-16 MERA New Project Financing and Revenue Bonds Budgets
- (83-84) 7. Proposed Resolution Adopting the FY15-16 Operating, New Project Financing and Revenue Bonds and Reserves Budgets

E. Operations Reports (Tackabery)

(85-86) 1. Update/Report on Current System Coverage Dead Spots

(87-92) 2. Status/Work Statistics Reports (Chuck)

(-) 3. Other Information Items

F. Open Time for Items Not on agenda (limited to two minutes per speaker)

Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

G. Adjournment

NEXT: MERA Governing Board Regular Meeting
Wednesday – June 24, 2015 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:
WWW.MERAONLINE.ORG

cc: BOS (for posting)
NERA Staff
General Counsel
Novato City Clerk (minutes)