

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

Executive Board

Regular Meeting Notice

DATE: Wednesday – May 6, 2015

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

Page # Reference

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AGENDA

CALL TO ORDER

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Board or the public requests that a separate action be taken on a specific item.

- (4-9)** 1. Minutes from March 11, 2015 Executive Board Regular Meeting
- (10-14)** 2. Proposed Agreement for FY14-15 Audit Services – Maher Accountancy
- (15-17)** 3. Proposed Seventh Amendment to Office and Staff Services Agreement between MERA and Novato Fire Protection District
- (18-19)** 4. Report #26 on Strategic Plan Implementation
- (20)** 5. Update on Bay Hill Tower and Site Sublease
- (21)** 6. Update on Measure A Validation Action
- (22-28)** 7. Proposed Revisions to MERA Public Records Administrative Policy
- (29)** 8. Confirmation of Bi-Monthly Regular Executive Board Meeting Dates: FY15-16

B. Executive Officer's Report (Cassingham)

- (30-31) 1. Nomination of Officers for MERA Governing Board (President and Vice President)
- (-) 2. Report #2 on Next Gen Project Oversight Committee (NGPOC) - Jeffries
(distributed under separate cover)
- (32) 3. Report on Measure A Citizens Oversight Committee (COC)
- (33-36) 4. Proposed MERA Surety Substitution for 2010 Refunding Revenue Bonds Reserve
- (-) 5. Proposed Agreement By and Between Marin Emergency Radio Authority and the County of Marin Regarding Measure A
(distributed under separate cover)
- (-) 6. Proposed System Analysis Agreement for Next Generation Radio System By and Between Marin Emergency Radio Authority and the County of Marin
(distributed under separate cover)
- (37-43) 7. Proposed System Analysis Agreement Between MERA and the County of Marin - NON-Next Gen System Projects: FY15/16 – FY17/18
- (44-51) 8. Proposed Emergency Communications System Maintenance Agreement Between MERA and the County of Marin: FY15/16 – FY17/18
- (52-57) 9. Proposed FY15-16 Technical Services Annual Agreement Between MERA and the County of Marin
- (58-63) 10. Proposed FY15-16 Communication Engineering Services Annual Agreement Between MERA and the County of Marin
- (64-67) 11. Proposed FY15-16 MERA Operating Budget and Zero-Rate Fee Schedule for Non-Member Users
- (68) 12. Proposed FY15-16 MERA New Project Financing and Revenue Bonds Budgets
- (-) 13. Bi-Monthly Report on Reserve Funds Balances and Proposed Interfund Transfer
(distributed under separate cover)
- (69-71) 14. Status of FY14-15 Equipment Replacement Requests and Proposed FY15-16 Equipment Replacement Requests
- (72-73) 15. System Analysis FY14-15 Capital Projects Status and Proposed FY15-16 System Analysis Capital Projects (NON-Next Gen System)
- (-) 16. Other Information Items

C. Operations Reports (Tackabery)

- (74-75) 1. Request for Additional Radios
- Marin County Sheriff's Office

- (76-81) 2. Status/Work Statistics Reports (Chuck)

- (-) 3. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT: MERA Executive Board Regular Meeting
Wednesday – July 8, 2015 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:
WWW.MERAONLINE.ORG

cc: BOS (for posting)
NERA Staff
General Counsel
Novato City Clerk (minutes)