

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

EXECUTIVE BOARD

Regular Meeting Notice

DATE: Wednesday – January 14, 2015

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945
Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

Page # Reference

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AGENDA

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Executive Board or the public requests that separate action be taken on a specific item.

- (3) 1) Resolution of Commendation – Tom Horne, Retired General Manager
Marinwood Community Services District
MERA Governing Board Member

- (4-14) 2) Minutes of November 12, 2014 Executive Board Regular Meeting

- (-) 3) Bi-Monthly Report on MERA Reserve Funds Balances
(to be distributed under separate cover)

- (15-18) 4) Report #24 on Strategic Plan Implementation

- (19) 5) Report on Bodega/Bay Hill Tower and Site Leases

- (20) 6) Report on MERA Measure A Election Costs

B. Executive Officer's Report (Cassingham)

- (21-24) 1) Confirmation of Scope of Duties and Appointment of Members –
Next Generation Project Oversight Committee (NGPOC)

- (25) 2) Proposed Membership Application and Solicitation of Applicants for
Citizens Oversight Committee (COC)

- 3) Other Information Items

C. Operations Reports (Tackabery)

- (26-65) 1) Review of Proposed RFP and Authorization for Consultant Services Contract -
Next Gen System

- (66-81) 2) Proposed Revision to Additional Radios Policy and Procedures -
Next Gen Radio Specifications

- (82-84) 3) Request for Additional Radios:
County of Sonoma - Fire & Emergency Services Department

- (85-86) 4) Proposed Bay Hill Tower Project

- (87-91) 5) Operations Report (Chuck)

- 6) Other Information Items

- D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)
Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. **ADJOURNMENT:** **IN MEMORY OF**

Mr. Jeff Stava – MERA Bond Counsel, Since 1999 – Deceased: December 30, 2014
Partner in the Law Firm of Nossaman LLP

Note: Next Meeting of MERA Executive Board
Wednesday – March 11, 2015 – 3:30pm
Agenda and Staff Reports are available online at: www.meraonline.org

cc: BOS (for posting) MERA Staff General Counsel Novato City Clerk (w/minutes)