

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945

PHONE: (415) 878-2690 FAX: (415) 878-2660

BOARD OF DIRECTORS

Regular Meeting Notice

DATE: Wednesday – May 18, 2011

TIME: 3:30p.m.

PLACE: Novato Fire Protection District Administration Office, Heritage Conference Room
95 Rowland Way, Novato, CA 94945

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2644.

AGENDA

- A. Introductions
- B. Election of Officers for MERA Board (President and Vice President)
- C. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Board or the public requests that a separate action be taken on a specific item.

1. Minutes from December 18, 2010, Board of Directors Regular Meeting
2. Proposed Agreement for FY10-11 Audit Services – Maher Accountancy
3. Proposed Second Amendment to Office and Staff Services Agreement between MERA and Novato Fire Protection District
4. Proposed MERA Website Maintenance Policy and Procedures
5. Proposed Resolution of the Governing Board of the Marin Emergency Radio Authority Adopting a Revised Conflict of Interest Code
6. Report on 2010 Refunding Revenue Bonds Reserve Requirement

D. Executive Officer's Report (Cassingham)

1. Report #2 on Strategic Plan Implementation
2. Other Information Items

E. Public Hearing: Adoption of FY11-12 Budgets

1. Proposed FY11-12 MERA Operating Budget and Fee Schedule for Non-Member Users
2. Proposed FY11-12 MERA Other Budgets and Reserves

F. Operations Reports (Mansourian)

1. Overall Operational Update
2. Status/Work Statistics Reports (Chuck)
3. Other Information Items

G.. Open Time for Items Not on Agenda (*limited to two minutes per speaker*) wishing to address the Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Board may respond briefly, but the Board's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

H. Adjournment

NEXT: MERA Board of Directors Regular Meetings

Wednesday – December 14, 2011 – 3:30 p.m.
and

Wednesday – May 16, 2012 – 3:30 p.m.

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: Diane Patterson (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)