

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660

EXECUTIVE COMMITTEE

Regular Meeting Notice

DATE: Wednesday – July 14, 2010

TIME: 3:30 p.m.

PLACE: Novato Fire Protection District Administration Office, Heritage Conference Room
95 Rowland Way, Novato, CA 94945

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible.

AGENDA

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Committee, staff, or the public requests that a separate action be taken on a specific item.

1. Minutes from May 12, 2010, Executive Committee Regular Meeting
2. Proposed MERA Meeting Agenda Policy and Procedures
3. Proposed MERA Capital Assets Policy and Procedures
4. Proposed MERA Risk Management Policy and Procedures

B. Executive Officer's Report (Cassingham)

1. Report on MERA Meeting Location, Access, Member Attendance and Request for Direction
2. Report on Procedures for Off-Site Voting

3. Other Information Items

C. Operations Officer's Reports (Mansourian)

1. Request from City of Sausalito for Installation of NERA Base Station in Future Emergency Operations Center at Southern Marin Fire District Station #1
2. Report on Capacity Improvement Project
3. Report on Coverage Issues
 - a. Southern Marin
 - b. Tomales
 - c. Stinson Beach
4. Report on Regional Activities and Projects
5. Report on Federal/State/Regional Grants
6. Status/Work Statistics Reports (Chuck)

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Committee on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Committee may respond briefly, but the Committee's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.

E. Adjournment

NEXT: NERA Executive Committee Regular Meeting –
Wednesday – September 8, 2010 – **3:30 p.m.**

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: Diane Patterson (for posting)
NERA Staff
General Counsel
Novato City Clerk (w/minutes)