# MARIN EMERGENCY RADIO AUTHORITY

555 Northgate Drive, Suite 230, San Rafael, CA 94903
PHONE: (415) 448-0355

Board of Directors
Regular Meeting Notice

**DATE:** Wednesday, May 20, 2009

**TIME:** 2 p.m. – 4 p.m.

**PLACE:** **MARIN NONPROFIT CENTER, 555 NORTHGATE DRIVE**
**SAN RAFAEL, CA** (Conference Room)

## AGENDA

A. Closed Session: Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9: One Potential Case

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Board or the public requests that separate action be taken on a specific item.

1) Minutes from the March 11, 2009 Board of Directors Special Meeting

2) Approval of Agreement for FY2008-09 Annual Audit – Maher Accountancy

3) Approval of MERA's Organization Structure and Roles and Responsibilities

C. Executive Officer's Report (Cassingham)

1) Report on Award of Contract - Forbes Reservoir County Facilities Demolition with Asbestos Abatement and Site Cleanup Project

2) Approval of Proposed Technical Services Agreement between MERA and the County of Marin

3) Approval of Proposed Office and Staff Services Agreement between MERA and the Novato Fire Protection District

4) Appointment of MERA Finance Committee

5) Other Information Items

D. PUBLIC HEARING: Adoption of FY09-10 Budgets

1) Operating Budget
2) Other Budgets

E. Report from General Counsel (Karpiak) – MERA Training Manual and MERA Policies: Discussion and Direction

F. Operations Reports (Mansourian)

1) Presentation on VHF Overlay: Discussion and Direction

2) Report on Tomales Site Coverage Project: Discussion and Direction

3) Report on Additional Frequencies: Discussion and Direction

4) Response to Letter from Stinson Beach Fire Protection District: Discussion and Direction

5) Status/Work Statistics Reports (Chuck)

6) Other Information Items

G. PUBLIC COMMENTS:
*Anyone wishing to address the Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. As these items are not on the posted agenda, members of the Board may respond briefly, but the Board's general policy is to refer such items to staff for attention, or have the matter placed on a future agenda for a more comprehensive action or report and formal public discussion.*

H. Adjournment

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT**
**WWW.MERAONLINE.COM**

cc: Diane Patterson (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)