

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945

**DATE:** January 13, 2016  
**TO:** MERA Executive Board  
**FROM:** Maureen Cassingham, Executive Officer

**SUBJECT:** AGENDA ITEM **A-5**: BI-MONTHLY REPORT ON MERA  
RESERVE FUNDS BALANCES

Recommended Action: Continue bi-monthly monitoring of approved and proposed capital projects and other expenditures against MERA Reserve Funds Balances.

Background: Based on Governing and Executive Boards' approved Budgets and allocations for FY15-16, the following amounts are the estimated balances for the Reserve Funds through June 30, 2016. (Does not include Fund 70038 – Next Gen Project Fund).

Fund 70032 (New Project Financing)

Actual	7/1/15	\$184,640
Estimated	6/30/16	\$97,640 (includes + \$16,000 from Note balance)

Fund 70036 (Replacement)

Actual	7/1/15	\$354,120
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FY15-16

Estimated Revenue	100,000	Post Audit Allocation - Operating Fund Balance
	954,640	Replenishment from Freed-Up Bond Reserve (thru 6/30/15)
	130,000	Replenishment from Freed-Up Bond Reserve (7/1/15 – 1/31/16)
Estimated Expense	<430,000>	Equipment Replacement

Estimated	6/30/16	\$1,108,760
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**NOTE: Project expenses from 2/1/16 going forward will be assessed to Next Gen System Project Fund.**

Fund 70037 (Emergency)

Actual	7/1/15	\$506,307
Estimated	6/30/16	\$507,000