

G.B. 12/9/15

AGENDA ITEM A-9a



MARIN COUNTY CIVIL GRAND JURY

3501 Civic Center Drive, Room 275
San Rafael, California 94903

Date: 10/28/15

Maureen Cassingham
Marin Emergency Radio Authority
95 Rowland Way
Novato, CA 94945

Dear Maureen Cassingham:

In an effort to increase the transparency and quality of Marin joint powers agency (JPA) information provided to the public, the Marin County Civil Grand Jury is reviewing agency websites. We have performed a preliminary web transparency audit of your agency's website (<http://www.meraonline.org/index.cfm>). Using best practices for JPA web transparency, we have determined that your website is lacking some critical information or that some information is not easily accessible. Prior to our publication of our final audit results, we would like to give you an opportunity to review our findings and make any changes to your website that you feel are needed. The following report card contains the results of our audit:

Marin Emergency Radio Authority	
Overview	✓
Budget	●
Meetings	✓
Elected Officials	×
Administrative Officials	●
Audits	●
Contracts	×
Public Records	×
Revenue Sources	×
JPA Agreement	✓

- ✓ Present
- × Missing
- Incomplete

If you agree with the report card, there is no action you need to take.

If you'd like to improve your report card:

1. Review our best practices transparency checklist <https://goo.gl/hyTGBS>
2. Improve information accessibility
3. By **December 11, 2015**, complete our self-audit form: <https://goo.gl/hmXmSw>

Should you have any questions please contact me at grandjury-audit@marincounty.org

Sincerely,

John Mann
Foreperson, Marin County Civil Grand Jury

RECEIVED

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NOVATO FIRE DISTRICT