

MARIN EMERGENCY RADIO AUTHORITY

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DATE: May 13, 2015 (Handout at Meeting)
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM C-1: REPORT #3 ON NEXT GEN PROJECT OVERSIGHT COMMITTEE (NGPOC)

Recommended Action: Receive and file Report on the Next Gen Project Oversight Committee (NGPOC).

Update:

On 04/28/15, the period to submit proposals for the Wireless Consultant RFP closed. The proposal packets were distributed to the NGPOC Selection Committee members and MERA/County staff on 04/29/15. The NGPOC Selection Committee and staff had scheduled a meeting for Thursday, May 7 to review the proposals and determine which consultants to invite to interviews. Due to unforeseen circumstances, that meeting needed to be rescheduled. In addition, based on an initial review of the proposals received, it appears the eventual contract will exceed to fiscal authorities delegated to the Executive Board, which also impacts the schedule listed below.

Tentative Timeline:

At this point, the tentative timeline is:

- 05/21/15: NGPOC Selection Subcommittee - Meets to review the six proposals and identify those vendors to invite to interviews.
- 06/16/15: NGPOC Selection Subcommittee - Conducts interviews with vendors, develops final ranking of vendors. (Full-day meeting)
- 06/18-07/02/15: Schedule NGPOC Full Committee meeting - To review Selection Subcommittee recommendations and forward to Executive Board.
- 07/08/15: Executive Board Meeting - To review and approve negotiations by Marin DPW begin with top vendor.

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- 07/09-08/13/15: Marin DPW in negotiations and develops a revised scope of services and final contract. (5 weeks)
- 08/13/15: Distribute revised scope of services and final contract to Executive Board and staff for questions and comments.
- 08/18/15: Questions and comments due.
- 08/19/15: Revised scope of services, final contract and list of Executive Board and staff questions and comments distributed to Governing Board
- 08/26/15: Governing Board Meeting - Distribute questions and comment responses. Approve revised scope of services and final contract and forward to Board of Supervisors for approval and awarding of the contract.

Proposals Received:

The proposals submitted were from the following six firms (In alphabetical order):

- 1) AECOM
- 2) Blue Wing Services
- 3) DELTAWRX
- 4) Federal Engineering
- 5) Scientel
- 6) Tusa Consulting Services

Attachment:

- C-1a Report from the Next Gen Project Oversight Committee to the Executive Board, 05/06/2015.