

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District

95 Rowland Way, Novato, CA 94945

PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

DATE: May 6, 2015

TO: MERA Executive Board

FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project

SUBJECT: AGENDA ITEM **B-2**: REPORT #2 ON NEXT GEN PROJECT OVERSIGHT COMMITTEE (NGPOC)

Recommended Action: Receive and file Report on the Next Gen Project Oversight Committee (NGPOC).

Update:

On 04/28/15, the period to submit proposals for the Wireless Consultant RFP closed. The proposal packets were distributed to the NGPOC Selection Committee members and MERA/County staff on 04/29/15. The NGPOC Selection Committee and staff will be meeting on Thursday, May 7 to review the proposals and determine which consultants to invite to interviews on May 21. At that time, the NGPOC Selection Committee will rank the finalists.

That process will be followed by a meeting of the NGPOC to approve the recommendation. That meeting is currently being scheduled. The results of that decision will be brought to a Special Meeting of the Executive Board on June 10 for tentative recommendation to the Governing Board.

At that point, Marin County DPW will begin negotiations with the selected vendor to develop a final contract. I anticipate that contract being brought before the Executive Board for MERA recommendation on July 8, followed by a referral to the Governing Board meeting on July 22. The contract will then be referred to the Marin County Board of Supervisors to award the contract.

The proposals submitted were from the following six firms (In alphabetical order):

- 1) AECOM
- 2) Blue Wing Services
- 3) DELTAWRX
- 4) Federal Engineering
- 5) Scientel
- 6) Tusa Consulting Services

Attachment: Report from Next Gen Project Oversight Committee – G.B. 3/25/15

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PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

DATE: March 25, 2015

TO: MERA Governing Board

FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project

SUBJECT: AGENDA ITEM **B-2**: REPORT FROM THE NEXT GEN PROJECT OVERSIGHT COMMITTEE (NGPOC)

Recommended Action: Receive and file Report on the Next Gen Project Oversight Committee (NGPOC).

Background:

As the focus of the project shifted from the Parcel Tax Measure to the development of the project itself, the Project Oversight Committee was re-constituted and re-named as the Next Gen Project Oversight Committee with an early emphasis on the selection of a consultant to develop the System Vendor RFP, to review and recommend approval of the System Vendor RFP, and to review and recommend awarding of a System Vendor contract. As the committee membership was selected, Police Chief Todd Cusimano was selected as the Committee Chair.

Discussion:

The NGPOC met for the first time on 03/18/15 and made the following decisions:

- 1) The NGPOC selected Deputy Chief Mark Brown as the NGPOC Vice-Chair.
- 2) The NGPOC selected a sub-committee, to be assisted by MERA staff, to review the proposals for the Consultant contract. The sub-committee includes:
 - a. Sheriff Bob Doyle
 - b. Police Chief Todd Cusimano
 - c. Fire Chief Richard Pearce
- 3) In other matters, the NGPOC accepted the minutes from the last meeting of the former Project Oversight Committee and, discussed meeting logistics for future meetings, and viewed a presentation by Operations Officer Craig Tackabery and Deputy Executive Officer Dave Jeffries on the NGPOC duties and future activities.