

## **Agenda Item A-4**

### **MARIN EMERGENCY RADIO AUTHORITY**

95 Rowland Way, Novato, CA 94945

PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

**DATE:** March 25, 2015

**TO:** MERA Governing Board

**FROM:** Maureen Cassingham, Executive Officer

**SUBJECT:** AGENDA ITEM **A-4**: PROPOSED RESOLUTION OF THE GOVERNING BOARD OF THE MARIN EMERGENCY RADIO AUTHORITY ESTABLISHING A CITIZENS OVERSIGHT COMMITTEE (COC) FOR REVIEW OF EXPENDITURES OF MEASURE A PARCEL TAX REVENUES

Recommended Action(s): Adopt the Proposed Resolution of the Governing Board of the Marin Emergency Radio Authority Establishing a Citizens Oversight Committee (COC) for Review of Expenditures of Measure A Parcel Tax Revenues as presented.

Background: On December 10, 2014, the MERA Governing Board received and approved Report #2 from the Ad Hoc Subcommittee on the Citizens Oversight Committee (COC) and Proposed Bylaws. The Report included COC membership qualifications and application contents, appointment process, duties, term length, meeting information and more.

Section 9 of the Measure A Tax Ordinance requires Governing Board adoption of a Resolution establishing the terms of the Committee members and their specific duties.

On March 11, 2015, the MERA Executive Board recommended revision to the Proposed Resolution by adding “or a Subcommittee thereof” after “Executive Board”. A Subcommittee of President Pearce and Executive Board Members Gray and Stutsman was appointed to review COC applications, conduct interviews and recommend appointments to the Governing Board, followed by confirmation by the Board of Supervisors.

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The Executive Board also confirmed the following schedule of tasks/dates for completing the appointments and establishing the COC's first meeting:

Deadline for Applications	April 3
Distribution of Applications for Review	April 6
Subcommittee Interviews	Week of April 27
Applicant Recommendations to Executive Board	April 29
Executive Board Recommendations to Governing Board	May 6
Governing Board Appointment of Applicants	May 13
County Board of Supervisors Confirmation of Appointments	June 2, 9, or 16
First Meeting of Measure A Citizens Oversight Committee	Before June 30

ATTACHMENT:

A-4a Proposed Resolution of the Governing Board of the Marin Emergency Radio Authority  
Establishing a Citizens Oversight Committee for Review of Expenditures of  
Measure A Parcel Tax Revenues