

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
www.meraonline.org

MEMORANDUM

DATE: May 16, 2012
TO: MERA Board of Directors
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **C-4**: PROPOSED RESOLUTION CONFIRMING
BIENNIAL REVIEW OF THE MERA
CONFLICT OF INTEREST CODE

Recommended Action: Approve the proposed Resolution Confirming Biennial Review of the MERA Conflict of Interest Code and determining no amendments are required at this time.

Background: The MERA Board approved a Resolution adopting a Conflict of Interest Code on June 5, 2008. The Code requires Board Members, Alternates, General Counsel and Consultants to submit statements of economic interests. On May 18, 2011, the Board amended the Code to require members of the Executive Committee who are neither MERA Board Members or Alternates, to submit statements of economic interests.

It is now time for the Board's Biennial review of the Code and determination that no amendments to the Code are required at this time.

ATTACHMENTS: Resolution Confirming Biennial Review of the MERA
Conflict of Interest Code (5 pages) including:
Exhibit A
Appendix to Conflict of Interest Code