

MARIN EMERGENCY RADIO AUTHORITY

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DATE: March 14, 2012
TO: MERA Executive Committee
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **B-6**: PROPOSED SYSTEM ANALYSIS AGREEMENT
BETWEEN MERA AND COUNTY OF MARIN

Recommended Action: Based on the Finance Committee's review, recommend the Proposed System Analysis Agreement between MERA and County of Marin for capital projects.

Background: The current three-year agreement for Technical Services is ending on June 30, 2012. Heretofore, DPW administrative services related to MERA capital projects have been included in this operating agreement and charged to other funds (e.g., Tomales Coverage Project from New Project Financing Fund 70032, etc.). The annual amount budgeted for capital projects has been \$59,280.

The attached three-year agreement is solely for Executive Committee/Board approved MERA capital project administrative services at an annual cost not to exceed \$50,000 per year. The form attached to this agreement requires MERA authorization of each project and DPW's acceptance of same for project tracking, budgeting, accounting and depreciation purposes as recommended by MERA's auditors.

ATTACHMENT: Proposed System Analysis Agreement between MERA and
County of Marin