

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: December 14, 2011
TO: MERA Board of Directors
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **B-5**: PROPOSED MERA ADDITIONAL RADIOS POLICY
AND PROCEDURES

Recommended Action: Upon Executive Committee recommendation, approve the attached Proposed Radio Policy and Procedures as presented.

Background: A pending task in the Executive Officer's 2011 Work Plan was to formalize a MERA Radio Policy and Procedures with input from Operations Officer Mansourian and his DPW team. Attached is the proposed policy and procedures which reflect their input and Board-approved practice.

The MERA Finance Committee was briefed on this matter at their May 25, 2011 meeting in conjunction with the proposed Non-member System User Fee Schedule. The proposed policy and procedures was distributed to the Finance Committee prior to submission to the Executive Committee on September 14, 2011.

Once adopted, this document will be posted on MERA's website (meraonline.org) for members, staff and public reference.

ATTACHMENT: MERA Proposed Additional Radios Policy and Procedures