November 1, 2009

Marin Emergency Radio Authority
Attn: Maureen Cassingham
95 Rowland Way
Novato, CA 94945

Agenda D-5
11-12-09

Maureen,

Based on our discussions about elements you would like to see added to the Marin Emergency Radio Authority (MERA) web site, my estimate of our fee is $ 3,500. As I understand it, the site would feature the following components:

- A redesigned home page that advises online visitors about upcoming meetings and other news, which can be dynamically populated with information entered via an enhanced administration menu.
- Redesigned second-level pages that help users more readily navigate through the site to the information they seek.
- A new “For the Board” section featuring links to organizational documents that can be uploaded via the administration menu.
- A Calendar that lists upcoming meetings and other relevant dates.
- An additional function on the administration menu that will give you the ability to add/edit FAQs.
- An update of the administration menu to incorporate the functions mentioned above.

I hope I've correctly identified the features and functions you have in mind. Please feel free to email me or call me at 415.331.2131 with any questions.

Yours,

Stephanie Leonard
Marinfo, LLC