

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: November 12, 2009

TO: MERA Executive Committee

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **B-3**: 2009 ANNUAL PROGRESS REPORT ON
AUTHORITY OPERATIONS AND ACTIVITIES

Recommended Action: Review and revise, as needed, the 2009 Annual Progress Report on Authority Operations and Activities and recommend Board approval of same.

Background: Per Section 8.4 – Progress Reports of the MERA JPA, “at least annually, a report of the activities and operations of the Joint Powers Authority shall be provided to each of its members before January 1 of each year”. Attached is the proposed 2009 Annual Report for your review, input and recommendation to the Board. Much has been accomplished operationally and administratively and significant projects are underway (e.g., additional frequencies installation, coverage projects analyses, bond refunding, strategic planning, etc.).

The accomplishments and progress on these many fronts would not have been possible without the hard work and commitment of MERA’s Finance Committee, Operations Issues Work Group, Ad Hoc Strategic Planning Committee, Executive Committee and Board of Directors. 2010 promises to be another year of significant activity and improvements to MERA’s operations for its member agencies.

ATTACHMENT: 2009 Annual Progress Report on Authority Operations and Activity