



September 1, 2009

1188.001.01.001

Marin Emergency Radio Authority
95 Rowland Way
Novato, California 94945

Attention: Ms. Maureen L. Cassingham

**ADDITIONAL SCOPE OF WORK AND FEE ESTIMATE
FORBES RESERVOIR PROJECT
SAN RAFAEL, CALIFORNIA**

Dear Ms. Cassingham:

Per our conversation regarding additional activities provided by PES Environmental, Inc (PES) to the Marin Emergency Radio Authority (MERA) for the Forbes Reservoir project, please find an itemized list of general and specific activities conducted for the demolition of the former County of Marin installation. These activities are in addition to the contracted scope of work presented in PES' January 16, 2009 revised proposal.

- General consultation activities related to project strategy and correspondence for demolition activities at the site. Services provided included, but were not limited to, preparation for and attendance at a project strategy meeting with the Marin Municipal Water District (MMWD) and Sanitary District personnel and scheduling and coordination of activities relating to relocation of telephone infrastructure;
- Preparation and solicitation of contractor bids for the demolition portion of the project. Included preparation of a bid package, completion of a bid walk, submittal of public notifications to the County and trade listings, correspondence with potential bidders, review of bids and selection of contractor and assistance in preparing a contract between MERA and the awarded contractor;
- Evaluation of subsurface utilities including search of local agency files and completion of a subsurface utility survey;
- Notification of neighborhood residents per request of MMWD including preparation and mailing of an information flyer and responding to resident's telephone calls for information;

Ms. Maureen L. Cassingham

September 1, 2009

Page 2

- Building decontamination prior to demolition where diesel fuel was released to the concrete slab during County removal of their equipment; and
- Demolition oversight during building removal operations. Included full-time supervision for a 3-day period following asbestos abatement.

PES has provided these needed services on a time and materials basis. The total fee for these additional out-of-scope services is \$14,925 and brings the total estimated fee for this project to \$34,925. Two copies of Contract Addendum No. 1 have been attached for your approval and signature. Please return one signed copy of this addendum at your earliest convenience. The second signed copy is for your records.

PES appreciates the opportunity to be of continued service to MERA on the the Forbers Reservoir project. Please contact the undersigned with any questions.

Very truly yours,

PES ENVIRONMENTAL, INC.

James P. Dunn, P.G.
Associate Geologist

Attachment: Contract Addendum No. 1 (2 copies)



PES Environmental, Inc.
Engineering & Environmental Services

1682 Novato Boulevard
Suite 100
Novato, California 94947
(415) 899-1600
(415) 899-1601 FAX

ADDENDUM NO. 1
ENVIRONMENTAL CONSULTATION SERVICES
MARIN EMERGENCY RADIO AUTHORITY
SAN RAFAEL, CALIFORNIA

This Addendum No. 1 dated September 1, 2009, revises the Service Agreement dated January 16, 2009, between Marin Emergency Radio Authority ("Client") and PES Environmental, Inc. ("PES"), a California corporation.

The scope of work and fee estimate for this Addendum No. 1 is described in PES' letter to Client, entitled *Additional Scope of Work and Fee Estimate, Forbes Reservoir Project, San Rafael, California*, dated September 1, 2009, which is attached hereto and incorporated in this Addendum by reference.

The fee estimate for this Addendum is \$14,925. All other terms and general conditions of the original service agreement remain in effect.

PES ENVIRONMENTAL, INC.

MARIN EMERGENCY RADIO AUTHORITY

Robert S. Creps

By _____

By _____

Corporate Secretary

Title _____

Title _____

Signature _____

Signature _____

September 1, 2009

Date _____

Date _____