

MARIN EMERGENCY RADIO AUTHORITY

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DATE: July 15, 2009

TO: MERA Board of Directors

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM A-2: APPROVAL OF REALLOCATION OF UNEXPENDED CAPITAL PROJECT BALANCES FROM FY08-09 TO FY09-10 – FORBES RESERVOIR DEMOLITION AND LOGGING RECORDER SYSTEM PROJECTS

Recommended Action: Approval of reallocation of unexpended capital project balances from FY08-09 to FY09-10 for the Forbes Reservoir Demolition and Logging Recorder System projects.

Background: On March 11, 2009 the Board approved the Forbes Reservoir Demolition project in the amount of \$70,000 to be funded from the Maintenance Reserve. The Board also approved funding for the Logging Recorder System project in the amount of \$55,000 to be funded from the Equipment Replacement Reserve. It was expected that both projects would be completed by June 30, 2009. Due to unanticipated delays, these projects will be completed in FY09-10. Board action is necessary to reallocate any unexpended balances for these projects to the current fiscal period.