

# DEPARTMENT OF PUBLIC WORKS

COUNTY OF MARIN  
www.co.marin.ca.us/pw

P. O. Box 4186, San Rafael, CA 94913-4186 • 415/499-6528 • FAX 415/499-3799 • TTY 800/735-2929

ADMINISTRATION  
499-6528

ACCOUNTING  
499-7877 • FAX 507-2899

AIRPORT  
451-A AIRPORT ROAD  
NOVATO, CA 94945  
897-1754 • FAX 897-1264

BUILDING MAINTENANCE  
499-6576 • FAX 499-3250

CAPITAL PROJECTS  
499-7877 • FAX 499-3724

COMMUNICATION  
MAINTENANCE  
499-7313 • FAX 499-3738

DISABILITY ACCESS  
499-6528  
CALIFORNIA RELAY SERVICE 711

ENGINEERING & SURVEY  
499-7877 • FAX 499-3724

FLOOD CONTROL DISTRICT  
499-6528

COUNTY GARAGE  
499-7380 • FAX 499-7190

LAND DEVELOPMENT  
499-6549

PRINTING  
499-6377 • FAX 499-6617

PURCHASING  
499-6371

REAL ESTATE  
499-6578 • FAX 446-7373

ROAD MAINTENANCE  
499-7388 • FAX 499-3656

STORMWATER PROGRAM  
499-6528

TRANSPORTATION  
PLANNING & TRAFFIC  
OPERATIONS  
499-6528

WASTE MANAGEMENT  
499-6647 • FAX 446-7373

July 8, 2009

Farhad Mansourian, RCE  
Director

Marin Emergency Radio Authority  
Executive Committee  
95 Rowland Way  
Novato, CA 94945

Re: Capital Project Implementation Timeline Based on Revised Financial Resources

Dear Committee members:

At the March 11, 2009 Board of Directors meeting, we were authorized to proceed with the implementation of two capital projects:

1. Purchase of 5 new frequencies and implement the related system upgrade. The cost was revised and estimated at \$1,570,000 and would take 18 months to complete. The project was to be financed from existing "99 Fund balance project." It was reported to have a balance of \$2.9 million.
2. Implement improvements at Tomales site at an estimate of \$2 million and it would take 24 months to complete. This was funded from the balance of "99 fund balance" and "project fund (Citizen's Bank)".

We have now learned that instead of the previously available \$4 million for these two projects, we only have a total of \$2.2 million.

We therefore need to revise our schedule and proceed based on available funds as follows:

1. We have already committed and signed our agreement to purchase the 5 frequencies. In fact, on June 12<sup>th</sup> our license was granted (consent to assignment of license) by the Federal Communications Commission (FCC).

The 40 days public comments period began on June 19 with the estimated final order on July 27, 2009, which would then require full payment in the amount of \$562,500 on August 2, 2009.

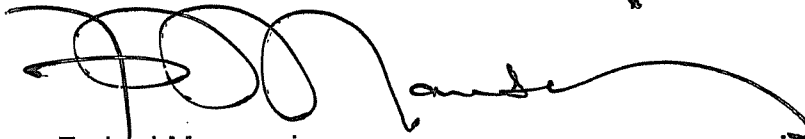
2. We are currently finalizing the list of the equipment we need for the system upgrade. We will obtain the purchase price (sole purchase from Motorola) which is estimated at \$1,000,000. We recommend proceeding with this since we have to utilize the purchased frequencies within one year or we risk losing them.
3. The coverage improvements to the Tomales site are a long and complex process. The project requires lease of property (preliminary negotiations completed. Exact lease price to be negotiated in the next 6 months), use of existing utilities and access road under the control of Verizon (preliminary negotiations completed. Exact lease price to be negotiated in the next 6 months).

Parallel with this we have learned that we need an environmental clearance, coastal permit and design review permit.

In order for us to proceed with these tasks we recommend that we retain an environmental planner familiar with MERA and these issues. Mr. John Roberto has worked for MERA and is uniquely qualified and familiar with building new MERA sites. We recommend that we proceed with execution of this contract so we can further determine if this project is environmentally and regulatory feasible. This phase of the project is estimated at \$75,000.

By the time we complete this phase of the Tomales Project, we have finalized our System Capacity Project, and have a more accurate concept of the cost, which will enable us to determine our available fund to proceed with the remainder of the Tomales Project.

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'Farhad Mansourian', with a long, sweeping underline.

Farhad Mansourian  
Director