

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: May 19, 2005
TO: MERA Board of Directors
FROM: Martin J. Nichols, Executive Officer
SUBJECT: AGENDA ITEM J: NEW AGREEMENT FOR EXECUTIVE OFFICER

Recommended Action: Authorize the Chair to execute a new one-year agreement for Executive Officer services.

Background:

My current 12-month agreement terminates on June 30, 2005. MERA has the need for significant Executive Officer services for the next 12 months. Major tasks include:

1. Completion of system backbone sites:
 - Bolinas
 - Mt. Tiburon (slide repair)
2. Radio installations for remaining agencies.
3. System warranties.
4. System operations.
5. Agency management.

I propose a one-year extension of my current agreement with MERA to serve as your Executive Officer through June 2006 at my current rate of \$8,500 per month.